



# Shields Township

906 W. Muir Avenue, Lake Bluff, IL 60044

## Executive Session of the Shields Township Board of Trustees Thursday, August 21st, 2025, at 5:35 pm

STATE OF ILLINOIS )  
LAKE COUNTY ) ss.  
TOWN OF SHIELDS )

**THE TOWN BOARD OF SHIELDS TOWNSHIP** entered into Executive Session pursuant to Section 2(c)(1) of the Illinois Open Meetings Act to discuss the compensation, employment, discipline, or dismissal of specific employees at approximately 5:35 pm on Thursday, August 21, 2025, during its Regular Monthly Meeting.

### PRESENT:

Kamila Urso	Supervisor
Vanessa Grum	Clerk
Michelle Parnell	Town Trustee
Catherine Oliver-Salbilla	Town Trustee
Christopher Prager	Town Trustee
Trent Swarthout	Town Trustee

Present also was Township Administrator, Carl Kitzerow, and Township Attorney, Mark Kimzey.

### SUMMARY OF DISCUSSION:

Trustee Oliver-Salbilla advised that she received three (3) complaints over the past two (2) months regarding the Road Representative allegedly performing personal tasks during work hours. Two (2) complaints were made orally, and one was transmitted electronically with a picture. The Administrator and Attorney reported on the employee's work schedule, on-call status, and wage classification. Discussion ensued. Trustees reached consensus that the complaints were unfounded and that no further action was warranted. Concerns regarding Trustee Oliver-Salbilla's method of raising complaints and the employee's safety were also discussed.

### ARISE:

Motion by Trustee Oliver-Salbilla, seconded by Trustee Swarthout, passed unanimously by roll call vote. The Board arose from Executive Session at 5:59 pm.